



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

February 12, 2020

Alan Clayton
Fastenal Company
820 Fesslers Lane
Nashville, TN 37210

Re: **RFQ # 19150, Maintenance, Repair, and Operating (MRO) Supplies and Equipment**

Dear Mr. Clayton,

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 19150 Maintenance, Repair, and Operating (MRO) Supplies and Equipment. This letter hereby notifies you of Metro's intent to award to **Fastenal Company**, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Jerval Watson**, BAO Representative, at **(615) 862-8957** or at **jerval.watson@nashville.gov**.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Brad Wall** by email at **brad.wall@nashville.gov** Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

March 6, 2020

Shannon LeFevre
Grainger Industrial Supply
1021 Charlotte Avenue
Nashville, TN 37210

Re: **RFQ # 19150, Maintenance, Repair, and Operating (MRO) Supplies and Equipment**

Shannon,

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 19150 Maintenance, Repair, and Operating (MRO) Supplies and Equipment. This letter hereby notifies you of Metro's intent to award to **Grainger Industrial Supply**, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Jerval Watson**, BAO Representative, at **(615) 862-8957** or at jerval.watson@nashville.gov.

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Sincerely,

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Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

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Enter Solicitation Title & Number Below						
Maintenance, Repair, and Operating (MRO) Supplies and Equipment; RFQ # 19150	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	100.00%	N/A	N/A	N/A
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Fastenal Company	\$483,674.84	\$0.00	\$0.00	\$0.00	\$0.00	Awarded
Grainger Industrial Supply	\$556,385.05	\$0.00	\$0.00	\$0.00	\$0.00	Awarded
Northern Safety Co. Inc.	\$596,853.51	\$0.00	\$0.00	\$0.00	\$0.00	Evaluated but not selected

*The small business portion of this solicitation has been rejected by the Purchasing Agent. The small business incentive methodology engaged for this solicitation was not appropriate; instead of the use of a small business cost incentive, a non-evaluative small business requirement should have been applied to this IDIQ solicitation.